



**VCPEA**  
**Virginia Coalition for the Prevention of Elder Abuse, Inc.**  
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MINUTES  
BOARD OF DIRECTORS MEETING  
January 10, 2018

**Present:** David Hominik, Gwen Ingram, Margie Marker, Joyce Martin, Howard Mason, Courtney O'Hara, Irene Osei, and Susan Umidi

**On Phone:** Cathy Devore, Diane Hoffman, Michele Leith, Michelle Sorenson, and Brooke Thomas

1. **Welcome and Introductions**

**Susan Umidi** called the meeting to order and all roll call was performed.

2. **Review of Minutes**

Minutes of the November 8, 2017 Board meeting were reviewed **David Hominik** and **Margie Marker** moved for approval while seconded it. There was no opposition.

3. **Treasurer's Report** – Total account balances as of January 8, 2018 were \$97,022.23 including checking (\$22, 076.06), savings (\$12,038.60), and investments (\$62,907.57). The full Treasurer's Report was emailed, by Joyce Martin, to Board prior to meeting. Documents are attached. **Margie Marker** made a motion for approval while **Gwen Ingram** seconded. There was no noted opposition.

4. **Finance** –

**David Hominik** reports the VCPEA Davenport account has now hit over 50% in growth in the nearly 4 years since we made the initial investment. At this point, our advisors at Davenport have advised we stay the course, meaning making no major changes. See above for realized balances for each account, including our investment account. **Joyce Martin** noted that there have been expenses related to the conference, each are reflected in the financial documents attached to these minutes.

Additionally, **David Hominik** reports that he reached out to 15 former board members, in December, to request support. He states that there has been no response thus far. A copy of said request is attached.

Finally, Michelle Sorenson asked about requesting a free audit from our bank, for the funds held there. **David Hominik** says current state requirements do not include an audit. **Hominik** sees no reason for one now, but something that the finance committee could consider in the future.

5. **Awareness + Advocacy & Outreach Committee –**

- a. No report.

6. **Conference Committee**

- a. Conference Update – General

- i. **Susan Umidi** provided important information for all members to have regarding conference logistics (see attached).
- ii. **Umidi** notes that board members should refer interested parties to the conference tab on the new website.

- b. Conference Update - Sponsorship

- i. **Gwen Ingram** notes we've secured \$3,250 in funding thus far, after sending 20 letters to various organizations. See attachment for specifics of current and potential sponsors. If any board member has a connection with those listed as potential sponsor (or any additional sponsor), please contact **Gwen Ingram** to let her know you'll make outreach. **Susan Umidi** and **Gwen Ingram** will follow up with an email detailing all sponsorship packet (including new logo) to make it easier for board members to seek funding from those listed (see attachment).

7. **TAPAS Grants**

- a. VCPEA served as sponsor for VCoA's Abuse in Later Life: A Training for Law Enforcement, held in Newport News, VA, on December 7, 2017. We are still awaiting an invoice and report.

8. **Nominating Committee**

- a. No report.

9. **Membership**

- a. No formal report.
- b. **Michele Leith** said she's fielding questions regarding membership from new staff at the AG's Office. **Joyce Martin** noted that the website is an excellent resource for questions related to membership (it has its own tab).
- c. **Joyce Martin** states that this committee is without a chair. She asked for volunteers. There was no response.

10. **Other business**

- a. **Susan Umidi** reports the executive board is proposing the board meet in September for a strategic planning session/retreat event that would require all

members to attend in person. This would be held be in lieu of a business meeting. There was unanimous support from all those present (both in person and via phone). **David Hominick** volunteered to reach out to a consultant to serve as a facilitator for the strategic planning portion of this retreat.

- b. Paypal discussion – **Melissa Harper** was to present on this topic. Because she was unable to attend, this will be addressed at the next meeting, set for March 14<sup>th</sup>, here in Richmond (DARS).

Meeting was adjourned at **12:00pm**.

### **2018 Meetings...**

**Wednesday, March 14, 2018 – Richmond (DARS)**

**Wednesday, May 9, 2018 – TBD**

**Wednesday, July 11, 2018 – Richmond (DARS)**

**Wednesday, September 12, 2018 – TBD**

**Wednesday, November 14, 2018 – TBD**