



VCPEA
Virginia Coalition for the Prevention of Elder Abuse, Inc.
Post Office Box 70054
Richmond, Virginia 23255
info@vcpea.org

MINUTES
BOARD OF DIRECTORS MEETING
November 9, 2016

Present: David Hominik, Joyce Martin, Courtney O’Hara, Chris Stone, Susan Umidi, Margie Marker, Gwen Ingram, Bridgette Roseman (via phone), Karen Browder (via phone), and Melissa Harper (via phone)

Absent: Michele Leith, Michele Sorenson, Sandra Gentry, Diane Hoffman, and Joyce Walsh

1. **Welcome and Introductions**

Susan called the meeting to order. She asked for a roll call as a reminder of the importance of board meeting attendance.

2. **Review of Minutes**

Minutes of the September 14, 2016 Board meeting were reviewed and approved. David moved for approval while Chris seconded and there was no noted opposition.

3. **Treasurer’s Report** – Total account balances as of October 31, 2016 were \$ 93,217.18 including checking (\$21,483.36), savings (\$12,036.80), and investments (\$59,697.02). The full Treasurer’s Report was emailed, by Joyce Martin, to Board prior to meeting. Report was approved. Chris made a motion for approval while Gwen seconded. There was no noted opposition.

4. **Finance** –

- a. David suggested that the Board seek donations by year’s end. He offered to draft a letter to request contributions. David would like to send it to past board members, with a target of 50 or so individuals. All board members are in favor.

5. **Awareness + Advocacy & Outreach Committee** –

- a. Susan reminds the board that these two committees have combined efforts.
- b. Susan and Chris report that the two plan to set conference calls for the last Wednesday of every month, at 10:00am, as a means of keeping the group active.

- c. Chris states that Britta Groseclose, an APS staff member from Carol County, has agreed to assist with Facebook updates.
- d. Gwen, Susan, and David will research volunteers and/or organizations to revamp and maintain the VPCEA website as well as other social media platforms.

6. Conference Committee

- a. Susan and Joyce state that their focus has been securing speakers for the conference. Confirmed speakers and topics were reported.
- b. Susan proposed an increase in registration cost for 2017.
 - i. Melissa voiced some concern about increasing cost without providing continuing education credits for participants. David suggested we look into adding these credits if we get a large number of requests.
 - ii. Chris made a motion to accept \$200 as conference registration price for non-members and \$175 for members. This was seconded by Gwen. All were in favor, and thus, it passed. NOTE that this will not include the board seeking any additional CE credits.

7. TAPAS Grants

- a. No report as there has not been any activity since last board meeting.

8. Nominating Committee

- a. Beth Ann Lawson and Rachel Hammer have both stated their intentions to resign from the board. The board regrettably accepts their resignations and recognizes their tenure and thanks them both for their time and dedication. They will be publicly thanked at this year's conference.
- b. Margie Marker has agreed to return to the board and is present today.
 - i. David moved for her to be officially recognized as a board member. It was seconded. All were in favor and, thus, it passed.

9. Membership

- a. Susan requested a list of membership so that she and the rest of the board can make contact to request their assistance with committee work.
- b. This committee will work to provide that list as well as a list of those who have paid dues. The committee states its goal for 2017 is to design a system that tracks all members and their payments. Additionally, they hope said system will allow them to send invoices and reminders for dues.

10. Other business

Committee Membership

- a. It was decided at our last meeting that each board member would reach out to VCPEA members at large as a means of encouraging members to join one or more of our current committees.

- a. Chris notes that her outreach was done to Britta. See Awareness + Advocacy & Outreach Committee update above, for more information.

Meeting was adjourned at 12:23.

Future meetings 2017:

Wed., January 11, 2017, Conference Call

Wed., March 8, 2017, Richmond

Wed., May 10, 2017, Richmond

Wed., July 12, 2017, Conference Call

Wed., September 13, 2017, Charlottesville

Wed., November 8, 2017, Conference Call