



**MINUTES
BOARD OF DIRECTORS MEETING
September 11, 2019**

Present: Margie Marker, Joyce Martin, Howard Mason, Courtney O’Hara, Susan Umidi and Joyce Walsh

On Phone: Judy Hackler, Irene Osei and Michelle Sorenson

- **Welcome and Introductions**

Susan Umidi called the meeting to order and all roll call was performed.

- **Review of Minutes**

Minutes of the July 10, 2019 business meeting were provided to members via email prior to this meeting. Corrections (spelling and grammatical errors) brought by **Joyce Martin** were made just before the start of the meeting. With those corrections, **Joyce Martin** moved for approval while **Margie Marker** seconded it. There was no opposition.

- **Treasurer’s Report** – Total account balances as of August 31, 2019 were \$117,159.08 including checking (\$25,967.82), savings (\$12,040.40), cash in transit (\$12,000 – grant written by David Hominik and awarded by ACL) and investments (\$67,150.86). Joyce Martin provided the full Treasurer’s Report via email, prior to meeting (attached here). **Joyce Walsh** made a motion for approval while **Howard Mason** seconded. There was no noted opposition.

- **Finance** – **Joyce Martin** reports that today’s Davenport balance is \$80,416.78, which is VCPEA’s cash value.

- **Annual Conference Committee** –

1) 2020 planning progress -- Susan Umidi

- **Susan Umidi** wants to speak to the board about possible opening speaker. Stu Maddux and Joseph Applebaum have expressed interest in screening their new film, *Minister of Loneliness*, to include: presentation, screening, and Q&A. Total ask: \$3,900 + travel

- Feedback from board is to move forward with seeking the highest quality speaker, noting they are comfortable with spending more for that quality. **Susan Umidi** states that she'll take this to conference committee when they meet on 9/16.
 - 2) Post conference evaluation results -- Courtney O'Hara
 - See attached summary and comments.
 - 3) 2020 scholarship discussion -- Susan Umidi
 - Re-evaluate scholarship criteria based on survey results.
 - A work group will form to address this, to include **Joyce Martin, Courtney O'Hara, and Irene Osei.**
- **Executive Committee** – No formal report.
- **Work Groups**
 - 1) Benefits of membership -- Gwen Ingram and Irene Osei
 - Tabled until November.
 - 2) Nominating board members -- Joyce Martin and Susan Umidi
 - **Susan Umidi** notes that **Bridgette Roseman** has decided to step down from the board.
 - **Joyce Martin** notes that she made outreach to **Andre Dorsey**, of Newport News Fire Department, about possibly joining the board. He has not responded to an email so **Joyce Martin** plans to follow up by phone.
 - VCPEA currently has space for more members. As such, we ask that you please contact **Joyce Martin** with suggestions.
 - 3) Quickbooks + PayPal Research -- Irene Osei
 - Tabled until November.
 - 4) Guidelines for VCPEA as Conference/Training Sponsor -- Courtney O'Hara and David Hominik
 - Tabled until November.
- **Other business**
 - 1) TAPAS Update: **Joyce Martin** notes that three grants were awarded by the review team. They are as follows: Southwest Virginia Legal Aid (\$2,000/7.2.2019); Virginia Assisted Living Association (\$2,000/8.15.2019); Virginia Center on Aging (\$466.20/9.10.2019).
 - 2) NAPSA Conference Update: **Margie Marker** states that the conference was a great success and she spoke to several speakers about possibly being featured at VCPEA's 26th Annual Conference in 2020. **Margie Marker** shared the

program with all present. Detailed information will be shared with the conference committee so that members can follow up.

3) *Geriatric Protection: Ways to Recognize & Prevent Elder Abuse, Neglect, & Exploitation* (9/24) -- Judy Hackler

- VCPEA is serving as sponsor – Susan Umidi will be VCPEA rep at the vendor table.

4) *37th Annual Crime Victims' Issues Conference* (11/20 – 11/22) -- Joyce Walsh

- VCPEA is serving as sponsor – **Howard Mason** and **Michelle Sorenson** will be VCPEA rep at the vendor table.

Meeting was adjourned at **12:03pm**.

Future Meetings...

Wednesday, November 13, 2019

10:51 AM
09/09/19
Cash Basis

VCPEA Inc
Balance Sheet
As of August 31, 2019

	<u>Aug 31, 19</u>	<u>Aug 31, 18</u>
ASSETS		
Current Assets		
Checking/Savings		
Cash in transit	12,000.00	0.00
Davenport	67,150.86	65,172.07
Suntrust Checking	25,967.82	28,374.90
Suntrust Savings	12,040.40	12,039.20
Total Checking/Savings	<u>117,159.08</u>	<u>105,586.17</u>
Total Current Assets	<u>117,159.08</u>	<u>105,586.17</u>
TOTAL ASSETS	<u>117,159.08</u>	<u>105,586.17</u>
LIABILITIES & EQUITY		
Equity		
Opening Balance Equity	71,931.49	71,931.49
Retained Earnings	38,897.94	37,649.28
Net Income	6,329.65	-3,994.60
Total Equity	<u>117,159.08</u>	<u>105,586.17</u>
TOTAL LIABILITIES & EQUITY	<u>117,159.08</u>	<u>105,586.17</u>

10:50 AM

09/09/19

Cash Basis

VCPEA Inc
Profit & Loss
July through August 2019

	<u>Jul - Aug 19</u>	<u>Jul - Aug 18</u>
Ordinary Income/Expense		
Income		
Conference	450.00	0.00
Sponsorship income	11,500.00	200.00
Total Income	<u>11,950.00</u>	<u>200.00</u>
Gross Profit	11,950.00	200.00
Expense		
Conference hotel	-125.00	1,500.00
Give Away - promotional it...	25.00	0.00
Meals & Entertainment	92.46	145.54
Misc. Expense	350.00	0.00
Postage and Delivery	80.00	70.00
Travel	698.00	0.00
Total Expense	<u>1,120.46</u>	<u>1,715.54</u>
Net Ordinary Income	10,829.54	-1,515.54
Other Income/Expense		
Other Income		
Investment Income		
Interest Inc	1.61	0.94
Total Investment Income	<u>1.61</u>	<u>0.94</u>
Total Other Income	1.61	0.94
Other Expense		
Bank Service Charges	10.50	0.00
Conference expenses	461.00	450.00
Grants given	4,000.00	2,000.00
Taxes & Licenses	30.00	30.00
Total Other Expense	<u>4,501.50</u>	<u>2,480.00</u>
Net Other Income	<u>-4,499.89</u>	<u>-2,479.06</u>
Net Income	<u><u>6,329.65</u></u>	<u><u>-3,994.60</u></u>

Register: Suntrust Checking

From 01/01/2019 through 09/09/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/09/2019	2182	Apple Spice Junction	Meals & Entertainment	meals for board...	77.46	X		25,847.04
01/30/2019	2183	Atkinson Insurance ...	Insurance	annual liability ...	744.00	X		25,103.04
01/31/2019			Investment Income:Int...	Interest		X	0.44	25,103.48
02/12/2019			Conference	Deposit		X	900.00	26,003.48
02/12/2019	debit	Trader Joe's	Meals & Entertainment	refreshments fo...	12.28	X		25,991.20
02/15/2019			Conference	Deposit		X	300.00	26,291.20
02/25/2019			Conference	Deposit		X	2,100.00	28,391.20
02/28/2019			Investment Income:Int...	Interest		X	0.40	28,391.60
03/01/2019			Conference	Deposit		X	600.00	28,991.60
03/06/2019			Conference	Deposit		X	1,800.00	30,791.60
03/12/2019			Conference	Deposit		X	900.00	31,691.60
03/13/2019	2184	Apple Spice Junction	Meals & Entertainment	BoD lunch	94.14	X		31,597.46
03/19/2019			Conference	Deposit		X	350.00	31,947.46
03/19/2019			Sponsorship income	Deposit		X	1,000.00	32,947.46
03/19/2019			Conference	Deposit		X	300.00	33,247.46
03/19/2019	2185	Greater Augusta Coal...	Grants given	sponsor lunch: ...	2,000.00	X		31,247.46
03/21/2019	debit	Westbury Apothecary	Conference supplies	30 small bags p...	15.38	X		31,232.08
03/28/2019			Sponsorship income	Deposit		X	500.00	31,732.08
03/28/2019			Sponsorship income	Deposit		X	2,500.00	34,232.08
03/28/2019			Conference	Deposit		X	300.00	34,532.08
03/28/2019			Sponsorship income	Deposit		X	300.00	34,832.08
03/29/2019			Investment Income:Int...	Interest		X	0.54	34,832.62
04/03/2019			Conference	Deposit		X	300.00	35,132.62
04/03/2019			Conference	Deposit		X	350.00	35,482.62
04/03/2019			Conference	Deposit		X	350.00	35,832.62
04/03/2019			Sponsorship income	Deposit		X	2,000.00	37,832.62
04/09/2019			Conference	Deposit		X	600.00	38,432.62
04/16/2019	debit	4 Imprint	Give Away - promotio...	300 pens, 216 ...	1,722.93	X		36,709.69
04/19/2019	2186	SCC	Taxes & Licenses	annual registrat...	25.00	X		36,684.69
04/19/2019	2187	Walsh, Joyce	Travel	mileage for Co...	132.24	X		36,552.45
04/22/2019		Crown Awards Inc	Give Away - promotio...	Deposit		X	14.29	36,566.74
04/22/2019	debit	Crown Awards Inc	Give Away - promotio...	200 lapel pins ...	435.73	X		36,131.01
04/24/2019	debit	Marco Promotional P...	Give Away - promotio...	250 tote bags, ...	402.60	X		35,728.41
04/29/2019			Investment Income:Int...	Interest		X	0.64	35,729.05
04/30/2019	2188	SeniorNavigator	Internet	maintenance & ...	270.17	X		35,458.88
05/01/2019	2189	Martin, Joyce	Misc. Expense	Helen Napps a...	19.93	X		35,438.95
05/03/2019	2190	Culberson, Ron	Conference speakers	deposit, closing...	2,000.00			33,438.95
05/06/2019	2191	Cash	Conference supplies	drawing for 2 \$...	50.00	X		33,388.95
05/13/2019	debit	OfficeMax	Office Supplies & Exp...		12.94	X		33,376.01
05/13/2019	debit	OfficeMax	Office Supplies & Exp...		2.37	X		33,373.64

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/14/2019	2192	void	Misc. Expense			X		33,373.64
05/14/2019	2193	void	Misc. Expense			X		33,373.64
05/15/2019	2194	Center for Elder Law...	Travel		861.92	X		32,511.72
05/16/2019			Conference	Deposit		X	450.00	32,961.72
05/21/2019	debit	4 Imprint	Conference supplies		140.09	X		32,821.63
05/24/2019	debit	Michaels	Conference supplies		11.77	X		32,809.86
05/28/2019			Conference	Deposit		X	450.00	33,259.86
05/28/2019	debit	Uptown Color	Conference supplies	copying	1,793.50	X		31,466.36
05/28/2019	debit	Publix	Conference supplies		33.13	X		31,433.23
05/29/2019			Investment Income:Int...	Interest		X	0.63	31,433.86
05/30/2019	2195	Sorenson RN JD, Mi...	Sales (Business)	2 t shirts returned	46.00	X		31,387.86
05/30/2019	2196	Greenwood, Paul	Conference speakers	conf speaker	4,200.00	X		27,187.86
05/30/2019	2197	Ingram, Gwen	Conference supplies	conf supplies	34.29	X		27,153.57
05/31/2019	2198	Barnett, Brandi	Scholarships given	scholarship	261.92	X		26,891.65
05/31/2019	2199	Brooks, Heather	Scholarships given	scholarship	261.92	X		26,629.73
05/31/2019	2200	Bryant, Shelly	Scholarships given	scholarship	261.92	X		26,367.81
05/31/2019	2201	Cannaday, Darlene	Scholarships given	scholarship	261.92	X		26,105.89
05/31/2019	2202	Carroll, Melissa	Scholarships given	scholarship	261.92	X		25,843.97
05/31/2019	2203	Clark, Tina	Scholarships given	scholarship	261.92	X		25,582.05
05/31/2019	2204	Davis, Kelly	Scholarships given	scholarship	261.92	X		25,320.13
05/31/2019	2205	Degnan, Kelly	Scholarships given	VOID: scholars...		X		25,320.13
05/31/2019	2206	Dove, Krystle	Scholarships given	scholarship	261.92	X		25,058.21
05/31/2019	2207	Durham, Marilyn	Scholarships given	scholarship	261.92	X		24,796.29
05/31/2019	2208	Gorbet, Nada	Scholarships given	scholarship	261.92	X		24,534.37
05/31/2019	2209	Gorfida, Madison	Scholarships given	scholarship	261.92	X		24,272.45
05/31/2019	2210	Green, Wanda	Scholarships given	scholarship	261.92	X		24,010.53
05/31/2019	2211	McKee, Kimberly	Scholarships given	scholarship	261.92	X		23,748.61
05/31/2019	2212	Dionne Mclean	Scholarships given	VOID: scholars...		X		23,748.61
05/31/2019	2213	Moore, Cynthia	Scholarships given	scholarship	261.92	X		23,486.69
05/31/2019	2214	Mullins, Crystal	Scholarships given	scholarship	261.92	X		23,224.77
05/31/2019	2215	Olivo, Tammy	Scholarships given	scholarship	261.92	X		22,962.85
05/31/2019	2216	Palmer, Kevin	Scholarships given	scholarship	261.92	X		22,700.93
05/31/2019	2217	Palochak, Ashley	Scholarships given	scholarship	261.92	X		22,439.01
05/31/2019	2218	Roldan, Kimberly	Scholarships given	VOID: scholars...		X		22,439.01
05/31/2019	2219	Ross, LaRhonda	Scholarships given	VOID: scholars...		X		22,439.01
05/31/2019	2220	Salisbury, Mike	Scholarships given	scholarship	261.92	X		22,177.09
05/31/2019	2221	Santoro, Marly	Scholarships given	VOID: scholars...		X		22,177.09
05/31/2019	2222	Sloan, Adrienne	Scholarships given	scholarship	261.92	X		21,915.17
05/31/2019	2223	Smith, Elizabeth	Scholarships given	scholarship	261.92	X		21,653.25
05/31/2019	2224	West, Jennifer	Scholarships given	scholarship	261.92	X		21,391.33

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From 01/01/2019 through 09/09/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/31/2019	2225	Winston, Jane	Scholarships given	scholarship	261.92	X		21,129.41
05/31/2019	2226	Hatchette, Michelle	Scholarships given	VOID: scholars...		X		21,129.41
05/31/2019	2227	Jones, Shannon	Scholarships given	scholarship	261.92	X		20,867.49
05/31/2019	2228	Jones, Matthew	Scholarships given	scholarship	261.92	X		20,605.57
05/31/2019	2229	Jones, Shaun	Scholarships given	VOID: scholars...		X		20,605.57
05/31/2019	2230	Karangolen, Jason	Scholarships given	scholarship	261.92	X		20,343.65
05/31/2019	2231	Kendell, Steve	Scholarships given	scholarship	261.92	X		20,081.73
05/31/2019	2232	Kirkland, Ebony	Scholarships given	VOID: scholars...		X		20,081.73
05/31/2019	2233	Mitchel, Latoya	Scholarships given	scholarship	130.96	X		19,950.77
05/31/2019	2234	Wise County DSS	Scholarships given	Makalay Castle...	261.92	X		19,688.85
05/31/2019	2235	Spotslvania Sheriff's ...	Scholarships given	Shaun Jones sc...	261.92	X		19,426.93
06/01/2019	2236	Liebowitz, Errol	-split-	conf speaker \$1...	208.96	X		19,217.97
06/08/2019	2237	Marker, Marjorie	Conference supplies	conf expenses	137.59	X		19,080.38
06/08/2019	2238	VALA	Conference supplies	printing for 20...	126.00	X		18,954.38
06/08/2019	2239	Walsh, Joyce	Conference supplies	hospitality for ...	1,098.00	X		17,856.38
06/12/2019			-split-	Deposit		X	30,281.05	48,137.43
06/14/2019	Y-E 1		Scholarships given	write off check ...		X	250.88	48,388.31
06/18/2019	2240	GeroPartners LLC	Conference speakers	Andrew Heck c...	650.00	X		47,738.31
06/20/2019			Bank Service Charges	Service Charge	10.50	X		47,727.81
06/21/2019	2241	Kingsmill Resort	Conference hotel	2020 conf depo...	1,500.00	X		46,227.81
06/28/2019			Investment Income:Int...	Interest		X	0.69	46,228.50
06/30/2019	2243	Kingsmill Resort	Conference hotel		26,600.14	X		19,628.36
06/30/2019	Y-E 4		Investment Income:Int...	to match 990			9.81	19,638.17
07/01/2019			-split-	Deposit		X	3,575.00	23,213.17
07/01/2019	2019 1		Investment Income:Int...	reverse last yea...	9.81			23,203.36
07/02/2019	2242	Southwest Virginia L...	Grants given	TAPAS grant f...	2,000.00	X		21,203.36
07/05/2019	debit	US Postal Service	Conference expenses	stamps to mail ...	11.00	X		21,192.36
07/10/2019	debit	Apple Spice Junction	Meals & Entertainment	BoD lunch	92.46	X		21,099.90
07/11/2019	2244	US Postal Service	Postage and Delivery	annual box rental	80.00	X		21,019.90
07/15/2019	2245	VA Sheriffs' Institute...	Misc. Expense	refund for conf ...	350.00	X		20,669.90
07/16/2019	debit	NAPSA	Conference expenses	30th annual co...	450.00	X		20,219.90
07/16/2019	2246	VDACS	Taxes & Licenses	annual reg fee	30.00			20,189.90
07/31/2019			Investment Income:Int...	Interest		X	0.53	20,190.43
08/13/2019	2247	Baines, Gwen	Give Away - promotio...	survey drawing...	25.00	X		20,165.43
08/15/2019	2248	VALA	Grants given	TAPAS grant	2,000.00	X		18,165.43
08/22/2019	debit	Omni Interlocken Fr...	Travel	conference lod...	698.00	X		17,467.43
08/23/2019			-split-	Deposit		X	8,500.00	25,967.43
08/30/2019			Investment Income:Int...	Interest		X	0.39	25,967.82



SIGN UP FREE



25th Annual VCPEA Post Conference Survey

Q1

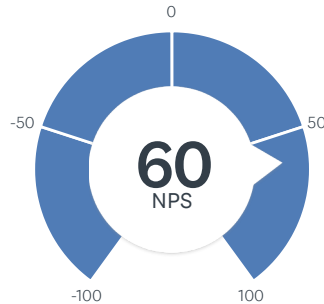
How likely is it that you would recommend the VCPEA conference to a friend or colleague?



Add a comment



Answered: 60 Skipped: 0



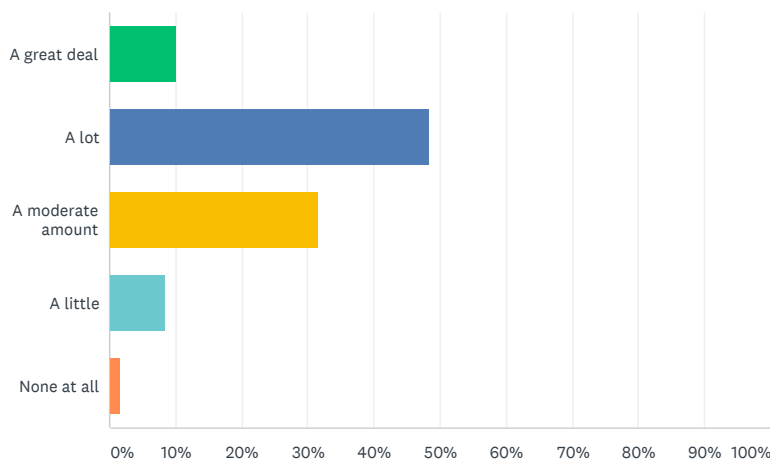
DETRACTORS (0-6)	PASSIVES (7-8)	PROMOTERS (9-10)	NET PROMOTER® SCORE
5%	30%	65%	60
3	18	39	

Q2

How much has the conference impacted your daily practice?



Answered: 60 Skipped: 0



ANSWER CHOICES	RESPONSES
A great deal	10.00% 6
A lot	48.33% 29

Share Link

<https://www.surveymonkey.com/re:>

COPY

Share

Tweet

Share

60 responses



SIGN UP FREE

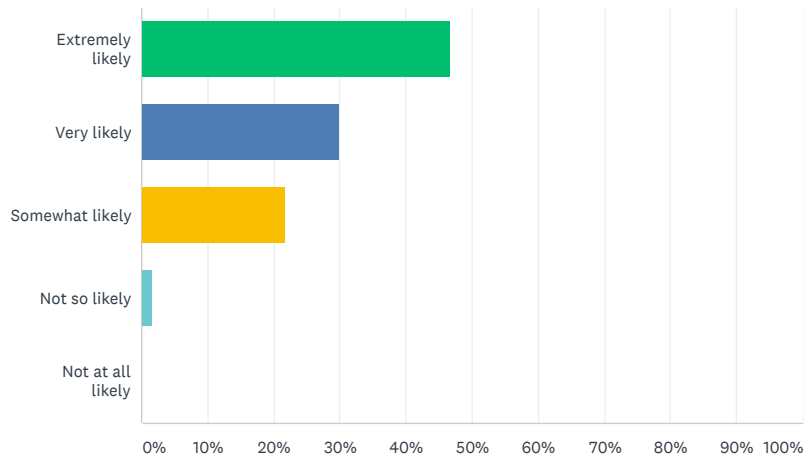


Q3



How likely are you to attend this event again in the future?

Answered: 60 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely likely	46.67%	28
Very likely	30.00%	18
Somewhat likely	21.67%	13
Not so likely	1.67%	1
Not at all likely	0.00%	0
TOTAL		60

Q4



Is there anything else you'd like to share about the event?

Answered: 52 Skipped: 8

Share Link

<https://www.surveymonkey.com/re:>

COPY

Share

Tweet

Share

60 responses



SIGN UP FREE



Q5



To be enter the drawing for a \$25 gift card, please share your name and email address below.

Answered: 52 Skipped: 8

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Share Link

<https://www.surveymonkey.com/re:>

COPY

Share

Tweet

Share

60 responses

If unlikely to attend the conference again, can you tell us why?

- Being in Lee County, tip of the state, it's quite a drive for us out this way.
- cost. Peninsula Agency on Aging has a very limited budget for our education opportunities.
- I think the conference brought up the problems that we face with Elders but didn't give solutions to those problems.

Is there anything else you'd like to share about the event?

- Enjoyed the speakers and enjoyed Paul Greenwood. However, this is Virginia and the laws are different. Would like to see a time with the legislators to talk to them about this subject. Or a commonwealth attorney in Virginia that's prosecuting these cases.
- It was very organized and educational. The location was outstanding!!
- This year's conference was very informative. There were times when it was hard for me to choose which break-out session I would attend, because I wanted to see them all. A suggestion would be to video the breakout sessions, then people who have registered for the conference could get a password and view the sessions they might have missed because they were in other sessions. If you kept it to just the people who paid for the registration, then you would have some control over the videos. Just a suggestion. Thanks for a wonderful conference, I will absolutely be attending next year.
- Great job with planning
- The setting was very therapeutic and it was most informative.
- I like the event venue (Kingsmill) and the variety of presentations. Keynote speakers have been excellent. Thank you to everyone who worked so hard to put the conference together.
- I appreciate the community-based information but would like more that focuses on elder abuse in long term care settings, like nursing homes, ALFs, home care, and PACE.
- It is wonderful to have a conference gear toward APS.
- Great job.
- Keep it up!
- Very well put together.

- Great venue, great vendors, excellent, caring people involved in putting on the conference!
- Thanks so much for all the helpful tips against fraud. The food was great and the vendors excellent.
- I really appreciated all the information about collaborating with law enforcement and prosecuting APS cases.
- Wanted to express my gratitude to the staff and board of VCPEA for continuing to do an awesome job of getting speakers and putting this conference together::))
- Paul Greenwood was great! The more information we can get on how to convict financial exploitation the better. Law enforcement and Commonwealth Attny need more training in this area.
- Glad there was information I had not heard before.
- It was a great experience as a first year scholarship recipient. I gained a vast amount of knowledge to utilize during my everyday job duties.
- Wish this was a mandatory training for APS professionals in VA.
- I've attended the conference for a number of years and over the past few years, I've observed a decline in the quality of speakers. Although there were some excellent speakers at this conferences, many of them were disappointments compared to speakers at previous conferences I've attended.
- Enjoy presentations and collaborating with other agencies and meeting other service people.
- I appreciate the variety of topics explored.
- All the speaker were excellent
- More question and answer time would be good
- I really enjoyed the presentations! In fact, there were some scheduled at the same time and I couldn't attend both.
- I felt as though a few of the session titles were a little misleading. Overall, I did learn many things that I can incorporate into my work and even learned that I may have been making incorrect judgments regarding capacity.

- The food and venue was wonderful. Most of the speakers were top notch. Some were a little boring on last day. I did not mind having scholarship paperwork initialed but would have liked to been able to get up and change speakers when finding speaker boring .
- I really appreciated the professionalism of all the staff and speakers. Location was great (fun). Thank you VVF for lunch. Thank you for the work you do and the education you share.
- The venue was beautiful and relaxing.
- Just to make sure there has been approval for Fire/EMS CEUs for attendance.
- Cost is a barrier, and it would be nice to have scholarships available, even if someone has already gone to the conference before.
- Not at this time. Excellent presenters and vendors.
- Great location, great speakers, and the food was excellent.
- Outstanding speakers that were thought provoking & informative.
- Interdiction Program provided by Western Union- good to know. Paul Greenwood- passionate, and makes us change the way we approach APS cases. Errol Liebowitz and trauma- we need to have him back, or bring him to our agency. He needed more time. Andrew Heck- need to have him back and we hope to invite him to our agency! Finally, the doctor (Jonathan?) who spoke at the very end, who endured the heat...I so appreciated his honesty. We start along a career path, thinking we know why we've chosen the path, and along the way we realize we're not accomplishing what we thought we would, or its not as rewarding as we thought it would be. So we must make some changes. I could actually sit down and talk more with him.
- Great information. However, the workshops should be shorter but they all were great.
- I highly recommend that you bring back Nancy Oglesby and Chief Mike Milnor. They ran out of time before they were able to do the case study part of their presentation and said they could do a whole session on trauma informed forensic interviewing. Both are knowledgeable, engaging and excellent speakers who projected their voices well so were easy to hear.
- I thought the information was very helpful and I will be able to apply the knowledge professionally.
- Great experience for Family Service Specialists

- This is a fantastic conference with knowledgeable presenters. The topics are timely and appropriate for what field social workers experience. The conference is always well organized and easy to navigate.
- Extremely well run event, beautiful venue and food was delicious.
- Very good networking!
- Great location!