



**MINUTES
BOARD OF DIRECTORS MEETING
May 11, 2021**

Present (on phone): Judy Hackler, Margie Marker, Courtney O’Hara, Irene Osei, Sydney Palinkas, Paula Kupstas, Daveena Sexton, William Shackleford, Michele Sorenson, Chris Stone, Susan Umidi and Joyce Walsh

▪ **Welcome and Introductions**

Susan Umidi called the meeting to order and roll call was performed. She noted that **Sydney Palinkas** is joining us, from the Charles E. Smith Life Communities and ElderSAFE, as she is interested in learning more about VCPEA.

▪ **Review of Minutes**

Minutes of the March 10, 2021 business meeting were provided to members via email prior to this meeting. **Joyce Walsh** moved for approval while **Margie Marker** seconded it. There was no opposition.

- **Treasurer’s Report** – Total account balances as of April 30, 2021 were \$113,947.76 including checking (\$28,508.33) savings (\$12,042.50), and investments (\$72,535.61). Joyce Martin provided the full Treasurer’s Report via email, prior to meeting (attached here). Board Member **Daveena Sexton** and **Treasurer Joyce Martin** met with Davenport in March. They will provide a summary of that meeting via email following this meeting.

▪ **Annual Conference Committee –**

2022 planning:

a. Planning progress:

- i. **Susan Umidi** notes that there has been no significant updates regarding the conference. The full agenda is set, with all speakers secured for their time slot. The venue, too, has been secured and the committee plans a “media blitz” to be kicked off in January 2022.

- **Executive Committee** – No formal report.
- **Finance** – No formal report.
- **Work Group** – No formal work groups are meeting at this time.
- **Other business**
 - Change in meeting schedule -- **Susan Umidi** states that the executive committee has met and decided to skip the July meeting, resuming our regularly meeting schedule on 9/8/2021. **Joyce Walsh** made a motion that this particular year the annual meeting will be held in September of 2021. **Judy Hackler** and **Irene Osei** both seconded it. All others in attendance were in favor, no expressed opposition.
 - By-Laws Update – **Margie Marker** sent a draft of the proposed changes to the VCPEA By-Laws via e-mail prior to this meeting. She provided an oral highlight of the significant changes proposed. Additional changes were provided to be added to the proposed changes. **Margie Marker** will incorporate the recommended changes from the Board and will send the newly developed proposed changes via e-mail to the Board for a vote on recommending the proposed changes at the VCPEA Annual Meeting that is currently scheduled to be held September 8, 2021. A notice of the VCPEA Annual Meeting will be sent out via e-mail to the members of record and previous conference registrants and will be posted on the VCPEA website. The proposed By-Laws changes will be shared publicly prior to the VCPEA Annual Meeting.
 - Virginia’s Governor’s Conference on Aging -- **Susan Umidi** states that VCPEA was given a 45-minute time slot at the virtual conference on May 26, 2021. **Susan** asked for someone to volunteer to present. With no volunteers, **Susan** noted she will present on our behalf.
 - Mission and coalition activities discussion -- **Susan Umidi** notes that a survey will be distributed via email to gauge interest in activities and member strengths so that we can make ensure that current mission and goals reflect the will of the membership.

Meeting was adjourned at **11:17am**.

Future Meetings...

September 8, 2021
November 9, 2021