



**MINUTES
BOARD OF DIRECTORS MEETING
March 9, 2022**

Present (via Google Meets): Gary Cody, Diane Hoffman, Gwen Ingram, Paula Kupstas, Margie Marker, Joyce Martin, Courtney O’Hara, Irene Osei, Sydney Palinkas, William Shackelford, Michelle Sorenson, Susan Umidi, and Joyce Walsh.

- **Welcome and Introductions**

Susan Umidi called the meeting to order at 10:34 a.m. She welcomed **Gary Cody**, who was joining us for the first time. He and each of the board members introduced themselves.

- **Review of Minutes**

Minutes of the January 12, 2022 business meeting were provided to members via email prior to this meeting. **Joyce Walsh** moved for approval and **Gwen Ingram** seconded.

- **Treasurer’s Report**

Joyce Martin provided the full Treasurer’s Report and **Paula Kupstas** distributed it via email, prior to meeting (attached here). Total account balances as of February 28, 2022 were \$119,961.76, including checking (\$29,334.33) savings (\$12,043.40), and investments (\$78,584.03). The report was approved with a motion by **Joyce Walsh** and a second by **Marjorie Marker**.

- **New Board Members**

Discussion took place regarding potential new board members. **Susan Umidi** shared that the person Andre Dorsey suggested as his board replacement recently left their organization. He offered to reach out to Peninsula EMS for another nominee. **Susan Umidi** has spoken with Kathy Pryor, formerly of our board, about having someone from the Virginia Poverty Law Center join our board. **William Shackelford** suggested someone from the Peninsula Agency on Aging as a possibility.

- **Website**

The need for a new host and content management system for our website was discussed. Virginia Navigator is upgrading to a new platform and will not be able to house vcpea.org due to the cost. It was suggested by Virginia Navigator that we migrate to a new host by July to be safe. A workgroup to further this effort will include **Gary Cody, Paula Kupstas, Irene Osei, and Susan Umidi.**

- **Annual Conference Committee**

- a) Registrations – Discussed registrations received to date, including whether: the cutoff needs to be changed due to the seating/spacing, registrations made back in 2020 and 2021 need to be reconfirmed, and a waiting list will be needed. **Margie Marker** volunteered to follow up on registrations made in 2020 and 2021 to insure they are still confirmed. **Gary Cody** asked about a virtual option, which we currently don't have. **Irene Osei** suggested asking the hotel about a tent for additional space.
- b) Scholarships – 29 are currently confirmed.
- c) Sponsorships – Paula Kupstas reported that there is approximately \$29,800 in sponsorships confirmed and in consideration. Of that, about \$20,000 is confirmed.
- d) Helen Napps Award – a request for nominations was distributed by email on or about March 1 and 2. **Joyce Martin** shared that the first nomination was received this morning.
- e) Program – **Margie Marker** asked about room assignments for breakout sessions, and shared that she would be assigning board members to introduce each session. If anyone would like to be assigned to a particular session, please follow up with her.
- f) Door prizes - Michelle Sorenson volunteered to work on door prizes.

- **Executive Committee** – No formal report.

- **Finance** – No formal report.

- **Work Group** – No formal work groups were meeting as of the time of this meeting.

Meeting was adjourned at 12:05 p.m.

Next Meeting:

May 26, 2022 – Annual Business Meeting during Conference